



Monday 24<sup>th</sup> August 2020

Dear Parents/Carers,

I hope you have all had a fantastic break and managed to enjoy some time with your families to make memories during this summer break. We are very excited at school to welcome all children back and welcome a new class of children in to the school. The staff have worked extremely hard to prepare the classrooms and the school to be as safe as possible for the return of the pupils of Stanwick Primary.

You will have seen over the last few weeks that the government guidance has remained the same with regards to the reopening of schools and therefore we will continue to open on Thursday 3<sup>rd</sup> September to years one to six. The children joining our Foundation Class will follow the scheduled dates and times received before the summer break.

We have completed a thorough risk assessment that will be adhered to by all staff and monitored regularly following our opening. Below you will see the measures that we have put in to place and the support that we are asking you for in achieving this for our families and the staff. As we have during the whole of the school closure, we will continue to provide you with any further developments as we receive them from the government.

### Returning to school

All children will be required to attend school on Thursday 3<sup>rd</sup> September 2020 in line with the government expectations. Absence rules set out prior to the school closure will be back in place and we request again that any absence is requested through the school's policy. Absence request forms can be emailed to you or collected from the school office. **If you are concerned about your child's return to school, or would like a further discussion about their return, please email [cneild@stanwickprimary.org.uk](mailto:cneild@stanwickprimary.org.uk) where Mrs Awbery or myself will be in touch with you as soon as possible.**

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Measures are in place around the school to ensure the school is ready for your child's return, and to ensure that the school site is prepared in the safest way possible for school routines to return to some form of normality for the children.

As per the government guidance, we will now have key stage bubbles for the children for playtimes outside. Foundation, Year 1 and Year 2 will be one bubble and Year 3, and Year 4 will make a lower key stage two bubble and Year 5 and Year 6 will be an upper key stage two bubble. Where possible, children will remain within their class bubbles and only spend time within their larger bubble when outside.

#### What does my child wear?

We ask that the children return in their full school uniform to school. Each day, we recommend that the children have their clothes washed, or a new set of uniform to avoid limit the spread of the virus as much as possible.

We still do not expect any pupils to be wearing face masks, and the recommendation is that staff do not wear them unless they are in very close contact with a pupil e.g. some pupils require intimate care.

As the weather is continuously changing, we ask that the children are prepared for the weather with the appropriate items. If warm, children will need a sun hat, and any sun cream needs to be applied before attending school. We also ask that all items, including coats in wet weather, are clearly labelled.

#### PE Lessons

On the days that your child has PE, they will be allowed to wear their PE kit to school for the whole day. This means that PE kits do not need to come in to school until further notice. Please make sure that children are dressed adequately for the weather and have trousers and a jumper with them as they will also be going out to playtimes in their PE kits.

#### What does the classroom look like?

The classrooms will look more familiar to the children in September, with all of their tables returned to the room. Each table is facing forward to avoid face



to face contact where possible and children will be asked to refrain from moving around the classroom.

Children will be given their own resources to use and these will be cleaned daily to ensure we keep the areas as clean as possible. The sinks in the classrooms will also be fully resourced for children to be able to wash their hands regularly throughout the day.

#### What are the timings for the day?

We have tried to make sure that the school day is able to return to normal as much as possible for the children, whilst remaining as safe as possible. To achieve this, we have slightly altered our school day timings to allow for all of the children and families to safely enter and exit the school site.

Below outlines the drop-off and pick-up times for each year group that we ask that you remain within to limit the amount of people moving around the school site at one time. Each year group has been provided with a 15 minute window, and we ask that you exit the school site following drop-off. Please use the external door of the classroom for drop-off. Further details on movement around the school can be found below.

#### **Morning arrival:**

**8:30 – 8:45am** – Foundation and Year 4

**8:45am – 9am** – Year 1, Year 2 and Year 3

**9am – 9:15am** – Year 5 and Year 6

#### **Afternoon pick-up:**

**3pm** - Foundation and Year 4

**3:15pm** – Year 1, Year 2 and Year 3

**3:30pm** – Year 5 and Year 6

Please note that the Before and After School Club will be running as before the school closure. These places **must** be booked prior to the sessions that you need. All staggered timings have been accommodated for.

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### Break and Lunchtime

All children will eat in their classrooms with a packed lunch for the foreseeable future. Children can be sent in to school with a packed lunch, or lunches can be booked through Wisepay, where an option of filling will be given. Families that are eligible for free school meals can resume ordering their lunches through the Wisepay system as before the school closure.

Our Key Stage One bubble will eat their lunches first and then go out to play for the second half of the lunch break, and our Key Stage Two bubbles will have their play time first (in separate areas) before eating their lunch. All children will be asked to wash their hands prior to going out to play and on their return back in to the school building.

Please could children bring their lunch in a clearly labelled lunch box that can fit in to their bag, as well as a water bottle that is clearly labelled and a healthy snack for break times. Children will be asked to wash their hands before consuming their snack and then going out to play.

### How will playtimes work?

Children will be having their play times and lunch times in line with our normal school timings. They will be taken place on the school field where possible, but will remain within their key stage bubbles. Lunch times have been structured as above to avoid the three bubbles being outside at the same time.

At break times, children will be asked to eat their snacks in the classroom before they go out to play. Strict hand washing will be in place when leaving and returning to the classroom.

### What is in place for the children when they return to school?

We have continued to keep measures in place for all of our children that will keep them safe and adhere to the most recent government guidelines that are set out.

Please see below some of the key points:

- Children will remain with their class bubble in their classrooms at all times when in the school building. Key stage bubbles are in place for playtimes and lunchtimes outside.

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- Measures are in place for social distancing in and around the school site and staff will continue to adhere to this. Any items that are shared will be appropriately cleaned before returning for use by another child. Where possible, children will have their own items to use in the classroom.
- All children and staff will wash their hands when arriving at school and when moving in and out of classrooms. Tables will be wiped down regularly and lunch and snacks will be eaten at their designated tables.
- Tissues will be available in all classrooms and communal areas and children will be encouraged to 'catch it, bin it, kill it' throughout the day where needed.
- Each key stage have their designated toilets, which will be cleaned regularly throughout the day, as well as touch points around the school.
- The school site will continue to have social distancing measures in place. We will continue with the one-way system to move around the site that is marked out, as well as markings for queuing to drop off or collect if needed. These routes remain the same as the transition days.
- There will be no gatherings in the hall and all assemblies will take place in the classroom.
- We request that only one parent comes on to the school site if dropping any children off. We also ask that no parents remain on site after dropping their child to school, or collecting them to avoid collections of people around the school.

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## Signs and Symptoms of Covid-19

The main symptoms of COVID-19 are:

- High temperature – this means you feel hot to touch on your chest or back (you do not need to measure your temperature).
- New, continuous cough – this means coughing a lot for more than an hour, or 3 or more coughing episodes in 24 hours (if you usually have a cough, it may be worse than usual).
- Loss or change to your sense of smell or taste – this means you've noticed you cannot smell or taste anything, or things smell or taste different to normal.

Any child within the school that shows any of the signs or symptoms of Covid-19 will be isolated and the parents contacted. The member of staff looking after the child at this time will be required to wear PPE.

Any adult that shows signs or symptoms of Covid-19 will remove themselves from the building and return home immediately. The member of staff will be asked to attend testing and remain away from school until the results have been gained.

All areas where the child or adult was located will be thoroughly cleaned by staff wearing appropriate PPE and all staff and children will be removed until the areas are suitably clean for them to return.

If any member of your household displays signs or symptoms of Covid-19, we are that you and your family isolate at home in line with the guidance provided. If your child has been attending school, please notify us of the symptoms by phone call or email and do not send your child in to school.

## Entering the school

We ask that parents do not go in to any classrooms when dropping their children to their classrooms, and remain socially distanced from the classroom door.

The school office will be open during the normal hours and the outside door will remain open as much as possible for you to enter. The glass cover will remain closed, but the office staff will be able to communicate with you and deal with any queries you may have if you need them.



Where possible, we ask that you phone or email to the school or teachers directly to avoid the use of the office. Any meetings will be held in a space that can adhere to social distancing and outside if possible.

If your child has an appointment during the school day, please notify the office prior to the appointment to ensure the teachers are aware in advance to release your child for the appointment.

### Home Learning

As you will be aware, the government guidance is continuously changing and we will continue to monitor this after we open in September 3<sup>rd</sup>. If we were in the position where the schools would be closing again, plans have been put in to place to support your child with their learning from home.

We will continue to use the online platforms that we have as a school, as well as deliver lessons and hold live feedback sessions for the children across the week.

Please do not hesitate to contact me if you have any further questions or queries on [cneild@stanwickprimary.org.uk](mailto:cneild@stanwickprimary.org.uk).

Kind regards,

Chloe Neild  
Associate Principal